

POTTER COUNTY
COMMISSIONERS' COURT AGENDA

October 26, 2015

FILED FOR RECORD
POTTER COUNTY, TEXAS
2015 OCT 22 AM 11 00

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, OCTOBER 26, 2015, AT 9:00 A.M. IN THE POTTER COUNTY COURTHOUSE, 500 S. FILLMORE, AMARILLO, POTTER COUNTY, TEXAS.

1. **APPROVAL OF MINUTES:** Recognize the minutes from the October 12, 2015 Potter County Commissioners' Court meeting.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of October 7, 2015 through October 21, 2015. [Hood]
3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
4. **RETIREMENT BENEFITS – COUNTYCHOICE SILVER:** To consider and act upon renewing the County's participation in the CountyChoice Silver program for County retirees. (Holland)
5. **TREASURER'S REPORT:**
 - a. To recognize the Monthly Treasurer's Report. [Jennings]
 - b. To recognize the Quarterly Treasurer's Report. [Jennings]
6. **RESOLUTION AMENDING AUTHORIZED REPRESENTATIVES TO TEXPOOL.** [Jennings]
7. **TOWN OF BUSH SUBDIVISION PLAT – RELEASE OF INTEREST IN UNDEVELOPED ROADS & ALLEYWAYS:** To authorize the release of the road dedication in a portion of a tract designated as "Ninth Street" on the plat of Bushland. [Kemp]
8. **CENTER CITY:** To consider and act upon the extension of "High Noon on the Square" from the last week in July to the first two weeks in August, 2016. [Duke, Tanner]
9. **APPOINTMENT OF COMMISSIONERS TO DEPARTMENTS UNDER COMMISSIONERS' COURT:** To consider and act upon rotating the commissioners to different departments under the court and to appoint the county judge over a department. [Tanner]

10. **LOCAL GOVERNMENT CORPORATION:** To provide an update on the Local Government Corporation. [Murguia].
11. **BISHOP RANCHES-PROPOSAL FOR COUNTY IMPROVEMENT OF ROADS:**
 - a. To hear the report of the County Clerk on the outcome of the election among record property owners to improve certain roads and assess the property owners with the cost.
 - b. If the proposition was approved by a majority of those voting, to order the improvements and assess the costs as provided in Chapter 253, Texas Transportation Code.
12. **FIRE STATION #3 – APPROVAL OF CONTRACT WITH GENERAL CONTRACTOR:**
 - a. To consider and act upon approving CIB Commercial Industrial Builders as general contractor for Fire Station #3 project, and the written contract for that project.
 - b. To approve the grocery list for the project and to add \$44,000.00 for IT/Data tower and \$42,000 for an SCBA compressor, with additional funds to come from Capital Projects.
 - c. To take any other action necessary. [Kemp, Lake]
13. **FIRE/RESCUE:** To consider and act upon various grants and donations:
 - a. Recognize a Grant from the Texas A&M Forest Service for rescue equipment in the amount of \$15,000.00. Matching funds will come from current budget;
 - b. Authorize acceptance of a Grant from the Texas A&M Forest Service for \$200,000 for a large brush truck and appropriate additional funds necessary to purchase the truck;
 - c. Recognize a Donation from Amarillo Cotton Warehouse for \$15,000.00;
 - d. Authorize budget adjustments as needed. [Lake]
14. **INTERLOCAL AGREEMENT – CITY OF AMARILLO - LAW LIBRARY:** To consider and act upon approval of an agreement with the City of Amarillo to establish the County Law Library at the Amarillo Public Library. [Kemp]
15. **JUSTICE STATUE:** To consider and act upon placing the statue of Lady Justice, currently located in the old law library space, in a different location. [Kemp, Tanner]

16. **LAW LIBRARY AND ASSOCIATE JUDGE - COMPUTERS & RELATED EQUIPMENT:**
 - a. To authorize the relocation of two (2) computers from the law library to the attorney's lounge in the Courts Building.
 - b. To authorize the acquisition or purchase of three (3) computers, and related equipment, for the Associate Judge for CPS, to be located in the space formerly occupied by the Law Library.
 - c. To consider funding of the grocery list provided by Facilities for construction costs of court room. [Kemp]
17. **SANTA FE BUILDING AUDITORIUM – POLICY FOR OUTSIDE RENTAL:** To consider and act upon adopting a policy and procedure for renting the Santa Fe Auditorium for outside events. [Tanner, Kemp]
18. **INTERPRETER FEE:** To consider invoices for interpreter fees that fall outside the current payment schedule of a daily amount in excess of \$100.00, as required by Article 38.30, Code of Criminal Procedure and to take any action necessary concerning the claims and/or schedule. [Kemp, Hood]
19. **INTERLOCAL AGREEMENT – ARMSTRONG COUNTY – DETENTION CENTER:** To consider and act upon approving an interlocal agreement with Armstrong County to hold Armstrong County jail inmates. [Thomas]
20. **NOVEMBER 2015 TEXAS HOME CARE & HOSPICE MONTH:** To recognize and act upon a resolution observing this year's theme of "All Roads Lead to Home". [Tanner]
21. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
22. **VEHICLE INVENTORY:** To consider and act upon adding a 2005 Ford Expedition (PC#16917) to the District Attorney's vehicle inventory without requiring them to turn in a replacement vehicle. This would increase the fleet size by one vehicle. [Sims, Purchasing]
23. **EQUIPMENT PURCHASE:** To consider and act upon the following:
 - a. The purchase of a fusion splicer kit from CDWG in the amount of \$15,500.00 from contract #IPA Technology Solutions 130733. Funds budgeted in 2015/2016 budget. [Patrick, Purchasing]

- b. The purchase of two Walker MT-25 Mowers from Proffitts' Lawn & Leisure LTD in the amount of \$22,276.00 with a trade in value for PC#17185 and PC#17186 of \$5,100.00 for a total purchase price of \$17,176.00. Funds budgeted in 2015/2016 budget. [Ward, Purchasing]
- 24. **FORMAL BID AWARD:** To consider and act upon awarding Formal Bid #1114-15 Pest Control Services to Orkin Pest Control as the lowest responsive bid. Funds budgeted in various accounts for the 2015/2016 budget year. [Purchasing]
- 25. **VEHICLE PURCHASE:** To consider and act upon the following:
 - a. The purchase of a 2016 Mack Dump Truck from Volvo & Mack Trucks of Waco in the amount of \$124,829.00 utilizing Buyboard Contract #430-13. Funds budgeted in the 2015/2016 budget year. [Ysaguirre, Purchasing]
 - b. The purchase of a 2016 Rosenbauer Fire Truck from Daco Fire Equipment in the amount of \$258,754.00 utilizing HGAC Contract #FS12-13. [Lake, Purchasing]
- 26. **RFQ 1115-115:** To consider and act upon awarding Request for Qualifications #1115-15 Roofing Specification design services to Crenshaw Consulting Group, LLC as the highest evaluated firm and to approve the attached contract. Funds should be reimbursed by Texas Association of Counties as a part of May 2013 hail storm claim. [Head, Purchasing]
- 27. **RFQ 1116-15:** To consider and act upon awarding Request for Qualifications #1116-15 Fiber Optic Planning/Design Services to Manweiler Telecom Consulting, Inc. as the highest evaluated firm and to approve the attached contract. Funds budgeted in the 2015/2016 budget year. [Patrick, Purchasing]
- 28. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
 - a. **Records Management:** The transfer of Ronda Johnson from Indigent Defense to Records Management effective October 1, 2015. (Hanna)
 - b. **Agrilife Extension Office:** The hiring of Mary Dawn Larson as Administrative Assistant effective October 26, 2015. (Gresham)
 - c. **Maintenance and Facilities:** The hiring of Dora P. Gaitan as Custodian I as replacement for Lawrence Baca effective November 1, 2015. (Head)
 - d. **I.T. Department:**
 - i. The resignation of Brandon Putman as Network Engineer effective October 16, 2015. (Patrick)

- ii. The hiring of Kirk Farkas as Network Engineer effective October 19, 2015. (Patrick)

e. **Road and Bridge:**

- i. The resignation of Jerry Allison as Maintenance Tech for retirement effective October 8, 2015.
- ii. The discharge of Dave Cruz as seasonal mower effective October 15, 2015.
- iii. The discharge of Thomas Rodriguez as seasonal road crew effective October 15, 2015.
- iv. The hiring of Oscar Ruiz as Maintenance Tech as replacement for Jerry Allison effective October 19, 2015. (Ysaguirre).

29. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

30. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

31. **EXECUTIVE SESSION – PENDING LITIGATION:**

- a. To hold an executive session to consult with the county attorney regarding the settlement of warranty claims on the Potter County Courthouse project, pursuant to Texas Government Code §551.071 allowing a governmental body to conduct a private consultation with its attorney about a settlement offer.

- b. To take any action appropriate after the execution session.

32. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.



NANCY TANNER
POTTER COUNTY JUDGE